



BARN HILL RESIDENTS' ASSOCIATION[©]

(Established 1988)

NEW CONSTITUTION AND RULES

(Adopted at AGM on 18th May 2005)

1 NAME

The Association shall be called 'The Barn Hill Residents' Association' (BHRA) and shall be non-profit making and independent of all political parties.

2 DEFINITIONS

- a) The term "Residents" shall apply to occupiers of premises, who have attained the age of 18 years, whether owners or tenants and also to non-resident owners.
- b) The area of the Association (Our Area) is that which is South/South West of Barn Hill Open Space. It is bounded by the southwest side of The Avenue, from the railway bridge to Forty Avenue, along Forty Avenue to the corner of Barn Hill and up Barn Hill. It does not include those properties on The Avenue, backing onto the Railway Line.
- c) A Member is an adult, over the age of 18 years, resident within our Area, and if the household annual subscription has been paid for the current year.

3 OBJECTIVES

The objectives of the Association shall be:

- a) To safeguard and promote the interests of Residents
- b) To monitor the just, efficient and economical government in the London Borough of Brent as it relates to Our Area
- c) To render assistance to Residents, collectively and individually in matters relevant to Our Area
- d) To encourage Residents to take an active part in the affairs of the Association
- e) To hear, investigate and where possible, remedy complaints by Residents against individuals, companies or authorities, subject to all such complaints being pertinent to the Association and being notified in writing to the Chairman or Secretary
- f) The Committee of the Association reserve the right to pursue matters on behalf of an individual/group where the individual/group have not themselves first attempted to deal with such matters through the appropriate channels.

4 MEMBERSHIP

- a) Membership of the Association shall be open to Residents of Our Area who have attained the age of 18 years
- b) Any Resident (or in the case of a limited company its accredited representative) shall be entitled to be a Member of the Association upon making application to the Hon. Secretary and paying the subscription, subject to the approval of the Committee.
- c) If approval is withheld, the Committee must notify the applicant in writing.
- d) Membership shall run from 1st April to 31st March each year.

5 SUBSCRIPTIONS

The financial year shall terminate on 31st March each year. The annual subscription shall be a minimum of £2.00 per household. This will cover all adults within the household, providing their names have been notified to the Secretary at the time of paying the subscription. Subscriptions shall become due on 1st April each year. Members whose subscriptions are overdue shall not be allowed to speak or vote at any General Meetings. Membership shall cease if subscriptions are not paid by the date of the Annual General Meeting. The Committee shall set the subscription for the forthcoming year.

6 MANAGEMENT

- a) The management of the Association shall be vested in a Committee consisting of Chairman, Vice Chairman, Hon. Secretary, Hon. Treasurer and not more than six other Members, all of whom shall be elected annually at the Annual General Meeting. Members of the existing committee may stand for re-election. Only paid up Members may stand for the Executive Committee. Nominations for membership of the Committee will be accepted from Members, duly seconded by another Member, until 14 days prior to the Annual General Meeting. Nominations shall be submitted to the Secretary on forms obtained from the Secretary. Members who are nominated must confirm - on the nomination form - their willingness to stand.
- b) The Executive Committee shall have the power to co-opt to fill a vacancy and/or additional Members for specific purposes.
- c) The accounts shall be audited by the Hon Auditor who shall be elected at the Annual General Meeting.
- d) The Committee shall have the power to appoint Sub and Ad Hoc Committees to deal with any matters that it considers necessary and such Committees may be appointed from members of the Committee and/or other Members of the Association or from non-resident experts.
- e) A quorum for Committee Meetings shall be six members.
- f) The Chairman, Hon Secretary and Hon Treasurer are authorized to sign and endorse cheques for all sums. A cheque shall require two signatures.

7 GENERAL MEETINGS OF THE ASSOCIATION

- a) The Annual General Meeting of the Association shall be held within three months of the end of the Financial year, when the report of the Executive Committee, Audited Accounts and the Chairman's Report will be submitted and presented for adoption.
- b) The Committee shall have power to determine the date, time and place of meetings and shall be responsible for giving no less than 21 days' notice to all Members, either by leaflet, or by posting such notice in Brent Town Hall Library or on the BHRA web site.
- c) The Committee may convene a Special General Meeting of the Association at any time subject to the same notice conditions as for an Annual General Meeting.
- d) The Committee must call a Special General Meeting within 28 days of receipt of a written request for such a meeting signed by no less than 20 paid up members.
- e) A quorum for all General Meetings shall be fifteen Members. (If a quorum is not present within 15 minutes of the published time of the meeting, it shall be adjourned until such date, time and place, as the Chairman of the Committee shall decide.)
- f) Members wishing to put motions forward shall submit these in writing to the Secretary 14 days prior to the General Meeting duly seconded by a Member.
- g) Only Members will be entitled to speak and to vote at General Meetings
- h) Any Resident will be entitled to attend General Meetings as observers but will not be entitled to speak or vote.
- i) Only the Committee may convene a General Meeting of the Association

8 VOTING AT A GENERAL MEETING

- a) Each Member shall be entitled to ONE vote only.
- b) Voting shall be by a show of hands unless one-third of the Members present demand that a paper ballot to be taken.
- c) Notwithstanding item 8b), Members may register for a postal vote, either by personal application to a current Committee Member, or in writing, 14 days prior to the date of the meeting. On receipt of the application, a Ballot paper will then be issued. This must be returned to the Hon Secretary a minimum of 48 hours before the time of the meeting. Ballot papers received after that time will not be valid. Proxy votes will not be accepted.
- d) In the event of a tie the Chairman shall have the casting vote.

9 INTERPRETATION OF RULES

The Committee shall be the sole authority for the interpretation of these rules and its decision on this or upon any matter not provided in these rules shall be final and binding.

10 The foregoing rules shall not be altered except at the Annual General Meeting or at a Special General Meeting convened expressly for such purpose. Any proposed alteration of rules shall be notified in writing to Members when giving notice of such General Meeting

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